

31<sup>st</sup> March 2023

Dear Parent/Carer,

### **NEW YEAR 7 STUDENTS SEPTEMBER 2023**

I am writing on behalf of the school community to welcome your child to Corby Technical School. I hope that you and your family are well.

Over the next few weeks and months, we will be contacting you to begin preparations for your child's move across to secondary school. Initially, much of our communication will involve us requesting the completion of important administrative forms and supporting you with ordering school uniform and other essential equipment. Later, we will move on to the more important task of preparing your child for the transition into secondary school. Our aim will be to make the transition as smooth as possible, so that you and your child feel prepared for their next phase of education.

Our preferred method for contacting parents/carers is via text and e-mail, therefore it is imperative that you fill in the data transition form so that we have accurate details. Please use [THIS LINK](#) to access the online data form which should take no longer than 25 minutes to complete. Staff from Corby Technical School will be liaising with our feeder schools to ensure that all relevant data is collected, including sharing necessary information to enable us to best support your child.

There will be additional requests for standard consent forms that we will require when your child starts school. To keep up to date with Corby Technical School please follow us on Twitter @CTSCorby or Facebook and you can also read the weekly newsletter, CTS Snapshot which will provide a flavour of some of the activities happening within school, all editions are available on the school website, highlighting the achievements of our school community.

If you have any questions relating to the information above, please e-mail the school at [enquiries@corbytechnicalschool.org](mailto:enquiries@corbytechnicalschool.org). Mr Fitzpatrick, Assistant Principal for Personal Development will be leading the transition programme moving forward and will be happy to discuss any queries you may have.

Yours sincerely,



Angela Reynolds  
Principal