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enquiries@corbytechnicalschool.org

Principal Angela Reynolds

27th February 2017

Dear Parents/Carers,

Re: Year 8 Ypres Residential Wednesday 12th- Friday 14th July 2017

With our trip to Belgium just a few months away, we would like to remind you;

- To obtain an EHIC - European Health Insurance Card, we would like to see and retain a copy of the EHIC if your child could bring this into reception before 3rd March, we will take a photocopy.

- We also require a copy of your child's passport; again if this could be brought into school before 3rd March, we will copy.

- If you require your child to go onto the group passport please contact Mrs Arnold by Friday 3rd March so that she can pass the correct documentation to you.

All payments for this trip should have been received in school by now, if that is not the case for your child it is important that you contact the Finance Office as soon as possible on 01536 213100.

We will be holding a parents meeting to discuss the travel arrangements and final details towards the end of June, however if you have any queries in the meantime please contact Mrs Arnold on 01536 213100 or at <u>larnold@corbytechnicalschool.org</u>.

Yours sincerely,

Mrs Angela Reynolds Principal