

Home school communication is very important to us. We do this using:

- Email System
- Text Service
- School Website
- Edulink

Traditionally letters were the preferred way in which a school would communicate with parents, however at Corby Technical School we use a number of different ways to communicate particularly e-mail and text messaging. These services are vital in communicating efficiently and effectively with you.

- **Email:** School communicates with you using your primary email address. This is also the e-mail you should use to register with Wisepay. This allows us to provide you with information such as school events and sporting fixtures. Emails from the school will be addressed from: Corby Tech School 9284003@sims-communications.co.uk Please ensure you save this email address to your 'trusted' addresses to ensure you do not miss anything. You can update your email address using the Edulink app.
- **Text Messages:** School communicates with you using the mobile telephone number you provide on your Data Collection Sheet. School uses the text messaging service on our SIMS Management information system to send you urgent messages, reminders for upcoming events and absence notifications. Sometimes we may text to advise you of an important communication sent by email. You can update your mobile number using the Edulink app.
- **School Website:** Letters and diary dates are available on our website, please be aware that diary dates may change and you should check regularly for any updates.
- **Twitter:** Updates and information are shared [@CTSCorby](https://twitter.com/CTSCorby)
- **Edulink One:** Edulink One is a useful application where you can see your child's attendance data, timetable, achievements and behaviour. You can report your child absent from school or advise us of an up-coming appointment (up to 6 days in advance) and update your own contact details easily. Edulink is the place to see our offer of and sign up for co-curricular clubs.

Consent for Communication Preferences

The General Data Protection Regulations (GDPR) require that we have your explicit consent for your communication preferences. Your permissions will be kept on file for the duration of your child's time at Corby Technical School and will only be used in accordance with our Privacy Notice for Parents / Carers which is available on our website. The School understands that this is an active consent and you can withdraw your permission at any time. To do this contact the school by email on consent@corbytechnicalschool.org or by telephone on 01536 213100 clearly stating which permission you are withdrawing.

Please note that by opting out of email communication system and / or the text messaging service school cannot be held responsible for missed events, updates and school information. Paper copies of letters and school reports can be sent when requested, however, paper copies of additional reminders sent through texts and emails will not be made or provided.
