

Wednesday 10<sup>th</sup> June 2020

Dear Parents and Carers,

### Phased return of Year 10 students

I hope that you and your families are well and are staying safe in these very difficult times. Whilst we are very pleased to see students return, safety remains our highest priority and the school will look very different to how it did when students were last in during March.

Alongside a range of social distancing guidelines outlined in [this document](#), the Government has confirmed that only a quarter of Year 10 students can attend school each day. This means that Corby Technical School will have a maximum daily capacity of 19 students per day in Year 10. It is therefore important that the new measures are clearly understood to ensure the safety of everyone at the school. We have also prepared a [short video](#) for you and your child to view.

After reviewing our documentation, we would now like you to confirm whether your child will be attending these sessions. Our booking system using Microsoft Forms is open, please click on [this link](#) to confirm your child's attendance. This form will close at midnight on Thursday. If you have indicated that your child will be attending, we will expect them every week until the end of term. In the event of any changes, please inform the school.

The plan for **xxx** is for them to attend every **xxx** starting from **xxx**. They are in group **xxx**. Students will attend for one day per week, on the same day each week.

Students may have different finishing times from their friends, the timetable below indicates the lessons and timings for **xxx**.

Student arrival for Year 10 09:15 – 09:25	
Lesson 1 09:30 – 10:15	Subject
Lesson 2 10:15 – 11:00	Subject
Break 11:00 – 11:15	
Lesson 3 11:15 – 12:00	Subject
Break 12:00 – 12:25	
Lesson 4 12:25 – 13:10	Subject
Lesson 5 13:10 – 13:55	Subject

<b>Break</b> <b>13:55 – 14:00</b>	
<b>Lesson 6</b> <b>14:00 – 14:45</b>	<b>Subject</b>
<b>Lesson 7</b> <b>14:45 – 15:30</b>	<b>Subject</b>
<b>Student finish time</b>	<b>Time 00:00</b>

In the attached document we have included more detail about how the school will re-open. Some of these changes and requirements have been highlighted below, however the document is comprehensive and should answer any questions you might have. We urge you and your child to read this thoroughly.

### **Key Changes and Requirements**

- If any member of your household displays symptoms of COVID-19, your child must not come into school and we advise that your household follows NHS isolation, testing and track and trace guidelines.
- To adhere to social distancing measures, students will be organised into pods. There will be no more than 19 students per pod. One member of staff will be allocated to and responsible for each pod and there will be strictly no contact outside students' own pods.
- We will mostly be utilising our theatre space as this is a far bigger space than our classrooms and the desks can be spaced out well.
- School will be strictly organised so 2 metre social distancing can be observed by every student. There will be clear signage and markings on the floor to support this. Each student will sit at an individual desk spaced 2 metres apart from others and there will be no sharing of equipment.
- Students must maintain social distancing. We appreciate it will be very difficult for them, but students must not have any physical contact with each other, including hugging or shaking hands.
- Students may not always have their regular teachers, but we have organised it in this way so that we can guarantee subject specialist teaching.
- The scientific guidance is clear that the greatest risk to students returning to secondary school relates to their social interactions outside school. It is therefore important that students do not mix with peers outside of their pod group on their way to and from school. We ask parents to support us by restricting contact with others outside of school hours, in accordance with government guidance.
- Please note that parent/carers will not be permitted access onto our site either as a pedestrian or in a vehicle. If you are dropping your child off please choose a safe area to do this outside of our school grounds.

This has been a hugely challenging and time-consuming exercise and I really appreciate your patience and continued support as we work through it. I am confident that together we will make this phased return a success, and I look forward to seeing your child from next week.

Yours sincerely,

A handwritten signature in black ink, appearing to read "A Reynolds". The signature is written in a cursive style with a large, stylized initial "A".

Mrs A Reynolds  
Principal