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Principal
Angela Reynolds

14th February 2023

Re: Corby Technical School Prom 2023

Dear Parent/Carer

Corby Technical School will celebrate Prom on Thursday 29th June 2023 at the Manor Suite, Holiday Inn, Geddington Road, Corby. We are working extremely hard to ensure this will be a successful event and will be a celebration of student achievements over their time at the school. The purpose of this letter is to inform both you and the students of the requirements in order to attend. The following conditions have been agreed with Senior Management and will be fully communicated to the Prom Committee.

The following conditions will apply:

- Students must engage with requests for support with learning this year such as holiday workshops/learning conferences and any additional support that is provided by school.

- Students must adhere to the school behaviour expectations. Incidents of a more serious nature, such as exclusions (internal or external) will not be tolerated, and this will result in a student not attending the Prom.

These conditions have taken effect and do not go beyond our typical school expectations, and therefore, they should not present a challenge for any student. As a school we will be looking forward to celebrating this event with **all** students who wish to attend.

The cost of the Prom will be £49 per student and all payments must be made via Wisepay. A non-refundable deposit of £25 is required to secure a place before Friday 24th March 2023 and a further payment of £24 before Friday 28th April 2023. The time which the Prom will be held will be confirmed with you shortly. In the event of any students being excluded from attending the Prom, no refunds will be issued.

If you have any questions please contact Mrs Sarah Smith at slsmith@corbytechnicalschool.org.

If you feel you require any financial assistance please contact Martin Welsh, Finance Officer on martin.welsh@brookewestontrust.org.

Yours sincerely,

Mrs A Reynolds
Principal