

## Corby Technical School Provider Access Policy

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Corby Technical School provides independent Careers Guidance through TimelyAdvice Ltd. In addition access is provided at appropriate times to local providers throughout a student's time at the Academy. The school has a dedicated careers team who are here to help guide students through their career and future options.

Corby Technical School works in partnership with an independent Advice and Guidance company – TimelyAdvice Ltd - who provide a designated Careers Advisor – Julie Thompson and the Careers Director – Avril Bartley-Smith who are supported by additional Careers Advisers as required.

Careers meetings can be booked by emailing:

[jthompson@corbytechnicalschool.org](mailto:jthompson@corbytechnicalschool.org)

All students need a planned programme of activities to help them choose the right progression routes for them. Their career pathway must be sustainable, they need to manage their careers and achieve personal and economic wellbeing throughout their lives. A critical element of this provision is the level of Careers Education, Information, Advice and Guidance provided by the academy.

The Academy already meets its statutory duty through:

- Securing independent careers guidance for students in Year 8 –Year 13 as required by the 2011 Education Act
- The Provision of a dedicated Careers Lead with direct access to the Senior Leadership Team Publishing its Careers Education Programmes
- Providing access to a range of education and training providers for the purpose of them informing students about approved Technical Education Qualifications or Apprenticeships at appropriate points throughout the year.

The School is committed to:

Fulfilling its duties under the Equality Act 2010 to promote equality of opportunity, foster good relations across all people, eliminate harassment and discriminatory practices and support children with protected characteristics

- Ensuring CEIAG is aligned with the South East Midlands Local Enterprise Partnership (SEMLEP)
- Working with ENCOP to raise the aspiration and opportunities available for students
- All aspects of CEIAG has been reviewed through the COMPASS tool
- Creating a development plan out of the COMPASS tool review
- The Director of TimelyAdvice is a registered member of the Careers Development Institute and a SEMLEP Ambassador
- The Gatsby Benchmarks have been introduced to develop CEIAG provision.

## **Pupil entitlement**

All students in years 8-13 are entitled:

- to find out about all qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through open day events, assemblies and group discussions and taster events provided by the local providers.
- through the independent advice provided by TimelyAdvice all students understand how to make applications for the full range of academic and technical / vocational courses available in the local area.

## **Management of provider access requests Procedure:**

A provider wishing to request access should contact:-

Julie Thompson Careers Consultant or Linda Arnold Careers Lead

Telephone: 01536 213100

Email: [jthompson@corbytechnicalschool.org](mailto:jthompson@corbytechnicalschool.org)  
[larnold@corbytechnicalschool.org](mailto:larnold@corbytechnicalschool.org)

## **Opportunities for access**

A number of events are integrated into the school careers programme which will offer providers an opportunity to provide information about their opportunities students and/or their parents/carers. This can be seen on the calendar of events.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with Julie Thompson who will ensure they are available in the Careers Resource Centre. The Careers Office is accessible to all students at any time.

Specific information is distributed through Tutors regarding open days and taster days. Support is always available to help with applications on line and on paper.

## **The school measures and assesses the impact of the careers programme on pupils through:**

- An annual review of the work carried out by TimelyAdvice
- An analysis of destination data
- Tracking of destination data linked to type of destination and individual student progress.
- NEET analysis of year 11, 12 and 13 This has gradually reduced and for the last two years in each year there has been one student in year 11 not in education, earning or training at the stage of reporting.
- A Sustainable destinations will ensure a successful outcome for the long term future of the student.

### **Data Protection**

Any personal data processed in the delivery of this policy will be processed in accordance with the school Data Protection Policy.

### **Policy links**

The Brooke Weston Trust Policy and Corby Technical School CEIAG should be linked to the following external documents.

Careers Guidance and Access for Education and Training Providers' (January 2018)

Technical and Further Education Act (2017)

Education Act (2011)

Gatsby Benchmarks

<http://www.goodcareerguidance.org.uk> / The Quality in Careers Standard

<http://www.qualityincareers.org.uk>

### **Approval and review**

Reviewed by Brooke Weston Trust Governors at April 2018

Next review: July 2019 in the light of possible legislation changes