

20<sup>th</sup> July 2023

## Key Information for the summer break and next term

Dear Parents/Carers,

We are writing to you to advise of IT changes that will take place over the summer break and some further information relevant to the start of term in August.

### IT Update Summer 2023:

As part of the Brooke Weston Trust, Corby Technical school will be moving to a single IT tenancy over the summer break. Due to the scheduled move, the school will have a complete IT shutdown between 21<sup>st</sup> July 2023 from 4.00pm and Wednesday 9<sup>th</sup> August at 4.00pm. We hope to resume IT services on Thursday 10<sup>th</sup> August. Students and staff will not be able to access their email or teams accounts for the duration of the shutdown. We apologise for any inconvenience.

### August timetable:

Students return in August in their current year group. All students will be taking part in an adjusted curriculum in our first two weeks back (Monday 21<sup>st</sup> August – Friday 25<sup>th</sup> August, Tuesday 29<sup>th</sup> August – Thursday 31<sup>st</sup> August). Students will be given a timetable on the first day back.

- Students in Year 10 and 12, during this time will focus on their academic subjects as part of our 'grab-a-grade' fortnight as well as allowing time for year group sports festivals.
- Students in Years 7 to 9 will follow a broadly similar curriculum that is further enhanced with workshops that contribute to our personal development curriculum, first aid lessons and sports festivals. Year 8 students will also partake in student elections and employability skills workshops.

### School break and lunches:

When we return after the summer break, we will be implementing some changes to our break and lunch times. Early break and lunch will be at 10.10am and 12.30pm, and the later slot will now be at 11.10am and 1.30pm. Students in current Year 8 and 9 will have the earlier slot, students in current Year 7 and 10 will have the later slot. Sixth form will take their morning break at 10.30 and their lunch break at 1.00pm. These new times will help to break up the afternoon for students and sustain their engagement throughout the day.

### Staff Training Day:

There will be a staff training day on Friday 1<sup>st</sup> September, therefore students will not be expected in school.

### School uniform:

Details regarding [school uniform](#) are available on our school website. Please ensure your child has the correct uniform for school, including PE kit. There have not been any changes to our uniform policy, and we ask for your support in ensuring that your child's uniform meets our expectations. Students are not permitted to wear trainers and all students are expected to wear black school shoes.

### School Bags:

Please ensure your child has a school bag as it is important that their belongings are kept together during the day and will prevent any loss of equipment and should be big enough to carry necessary PE kit, drinks bottle, packed lunch, school books and stationery. These should not display any inappropriate wording or images. The expectation is that mobile phones are switched off and kept in their school bags also. If your child does not have

a bag and their phone is on their person upon their arrival, this will be collected and kept at school reception until the end of the school day. Students are aware of these expectations.

**Compulsory extended day – Year 11 students**

For year 11 students our school day includes compulsory education until 4:00pm on a Tuesday, Wednesday and Thursday for all students in this year group. From the week commencing Monday 4<sup>th</sup> September all Year 11 students will have a timetable for 28 lessons per week as part of this compulsory extended time.

**Swipe Cards:**

It is vital that your child has a swipe card, this records their attendance at school as well as being used to access school printers, for library loans and to pay for meals at break and lunch. Please ensure your child has a swipe card when we return to school in August, new cards can be ordered via Wisepay if required. Please note that students who do not present a card at mealtimes will be asked to speak with a designated member of staff and only a basic meal will be provided until such time that a new card is issued.

**Co-curricular provision:**

After the summer break, our co-curricular provision will begin week commencing 4<sup>th</sup> September. During the first two weeks back in August students may book into study club if they wish.

If you have any queries regarding the content of this letter, please direct these to [enquiries@corbytechnicalschool.org](mailto:enquiries@corbytechnicalschool.org). Please note due to our IT shutdown any correspondence will be replied to after 10<sup>th</sup> August.

Yours sincerely,



Mrs A Reynolds  
Principal