

4<sup>th</sup> March 2024

Dear Parents/Carers

**Re: Use of Artificial Intelligence tools such as ChatGPT in GCSE/A-Level Qualifications**

Dear Parent/Carer,

We hope this letter finds you well. As we approach the critical examination period for our Year 10 to 13 students, we want to ensure you are fully informed about the Joint Council for Qualifications (JCQ) regulations concerning the use of Artificial Intelligence (AI) tools in both exam and non-exam assessed work for GCSE and A Level courses.

AI tools, such as text generators and art creation software, have become increasingly prevalent. While they offer significant benefits for learning and creativity, their use in assessments is strictly regulated. The JCQ emphasises that presenting work generated by AI as a student's own is considered cheating and can lead to severe consequences, including loss of marks or disqualification from a subject.

For assessments where AI tools are permitted, students must adhere to specific guidelines:

1. **Knowledge of Rules:** Students must know when the use of AI tools is allowed, which may vary by subject or type of assessment.
2. **Clear Referencing:** If AI tools are used, the work must clearly reference these tools, including the name of the AI, the date the content was generated, and a detailed explanation of how the tool was used.
3. **Declaration of Originality:** Students must declare their work as their own. Any content not explicitly referenced must be entirely the student's original work.

Misuse of AI not only undermines the integrity of the examination process but also jeopardises the student's academic record and future opportunities. We urge you to discuss the importance of academic integrity with your child and the potential ramifications of misusing AI tools.

Attached to this letter, you will find an information sheet released by JCQ, providing further details and guidance on this matter.

Our commitment to upholding the highest standards of honesty and integrity in assessments is unwavering. Should you have any questions or require further clarification on the JCQ regulations, please do not hesitate to contact me via [exams@corbytechnicalschool.org](mailto:exams@corbytechnicalschool.org).

Thank you for your attention to this matter and your continued support in ensuring a fair and equitable examination process for all students.

Yours sincerely,



Mr A Gourlay  
Assistant Principal