

28th February 2020

Dear Parent/Carer

Re: IT Service Update

We are writing to advise you that during the March break the school will undergo a refurbishment of our IT server. This will unfortunately mean that school staff will have no access to emails and our telephone system. For anything urgent that needs to be communicated during this time please telephone:

07518 184819

If the query is not urgent please contact us next term when all our systems are back up and running. All planned revision and catch up sessions for Year 11 and Year 13 will still be taking place.

This is essential maintenance and will take place during school holidays to minimise disruption to learning. We apologise for any inconvenience.

Yours sincerely,



Mrs A Reynolds
Principal