

Monday 4<sup>th</sup> January 2021

Dear Parents/Carers,

## YEARS 7 TO 10 - HOME LEARNING INFORMATION

Following a series of government announcements over the Christmas break, we are writing to confirm our arrangements for home learning for the next two weeks. Students in Years 7 to 10 are expected to participate in remote learning between Tuesday 5<sup>th</sup> January to Friday 15<sup>th</sup> January. All students are expected to return to school on Monday 18<sup>th</sup> January.

Our home learning provision will operate online using Microsoft Teams. With that said, we are very keen for students and parents/carers to be reminded of how to stay safe online, as well as gain an understanding of our expectations when working remotely. Your child will have the opportunity to review our video tomorrow in tutor time and you can also access the [video](#) on our website in the home learning section.

To ensure your child can access our school systems, please can they attempt to login today or at the earliest possible opportunity. Their usual login details should be used which is their 5 digit school number: [xxxx@corbytechnicalschool.org](mailto:xxxx@corbytechnicalschool.org), followed by their password. If they are not able to login, please e-mail [password@corbytechnicalschool.org](mailto:password@corbytechnicalschool.org).

We have some IT resources that have already been deployed to support students with access to IT. If your child does not have any access to IT and this is a barrier, please contact us on [enquiries@corbytechnicalschool.org](mailto:enquiries@corbytechnicalschool.org).

Students will be expected to access their home learning using Microsoft Teams and follow their normal school timetable. Students can use the Satchel One App (Show My homework) to access their timetable if they are unsure of their lessons for the day. Parents/carers can also access timetables from their version of the Satchel One App. If students do not have their password for Satchel One they should e-mail their tutor.

For the next two weeks we have suspended our P6 lesson to reduce the 'screen time' for students. All students will need to follow the timings below:

Tutor time	08:45 – 09:10
P1	09:10 – 10:10
Break	10:10 – 10:30
P2	10:30 – 11:30
P3	11:30 – 12:30
Lunch	12:30 – 13:00
P4	13:00 – 14:00
P5	14:00 – 15:00

All students will be expected to virtually attend tutor time, there will be a brief quiz for students to complete and their tutor will be available to in the 'chat' to speak to students. We will also use this time to disseminate core information to students as required. For students in Years 7 to 10, learning resources will be provided for all lessons (P1 – 5) and teachers will be available on Microsoft Teams during these lesson times to offer their support. As such, it would be most beneficial for students to be accessing their learning at these times.

If students are not routinely engaging with their home learning, we will be contacting you via e-mail to inform you.

Support from teachers on the work set is available to students via Microsoft Teams within lesson time, or if the query is more generally about home learning they can e-mail their tutor. If you require any support as a parent/carer please contact your child's tutor. All tutor contacts are available on our website in the [tutor section](#).

We have parent/carer evenings scheduled for this term which still go ahead. Year 10 parents evening is scheduled for Thursday 7<sup>th</sup> January, and Year 8 on Thursday 14<sup>th</sup> January. Please make an appointment if you have not yet done so using our [parents evening booking system](#).

There is a range of information available on our website to support [home learning](#). There are a variety of resources including:

- Years 7 – 10 Home Learning Video
- Accessing your work through Microsoft Teams
- Submitting an assignment on Microsoft Teams

Please review this area of the website for any further technical support.

If you have any queries regarding home learning, please contact your child's tutor.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'A Reynolds', written in a cursive style.

Mrs A Reynolds  
Principal