

Monday 4th January 2021

Dear Parents/Carers,

YEAR 12 - HOME LEARNING INFORMATION

Following a series of government announcements over the Christmas break, we are writing to confirm our arrangements for home learning for the next two weeks. Students in Years 12 are expected to participate in remote learning between Tuesday 5th January and Friday 15th January. All year 12 students are expected to return to school on Monday 18th January.

Our home learning provision will operate online using Microsoft Teams. With that in mind, we are very keen for students and parents/carers to be reminded of how to stay safe online, as well as gain an understanding of our expectations when working remotely. Your child will have the opportunity to review our video tomorrow in tutor time and you can also access the [video](#) on our website in the home learning section.

To ensure your child can access our school systems, please can they attempt to login today or at the earliest possible opportunity. Their usual login details should be used which is their 5 digit school number: xxxxx@corbytechnicalschool.org, followed by their password. If they are not able to login, please e-mail password@corbytechnicalschool.org.

We have some IT resources that have already been deployed to support students with access to IT. If your child does not have any access to IT and this is a barrier, please contact us on enquiries@corbytechnicalschool.org.

Students will be expected to access their home learning using Microsoft Teams and follow their normal school timetable. Students can use the Satchel One App (Show My homework) to access their timetable if they are unsure of their lessons for the day. Parents/carers can also access timetables from their version of the Satchel One App. If students do not have their password for Satchel One they should e-mail their tutor.

For the next two weeks we have suspended our P6 lesson to reduce the 'screen time' for students. All students will need to follow the timings below:

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|------------|---------------|
| Tutor time | 08:45 – 09:10 |
| P1 | 09:10 – 10:10 |
| Break | 10:10 – 10:30 |
| P2 | 10:30 – 11:30 |
| P3 | 11:30 – 12:30 |
| Lunch | 12:30 – 13:00 |
| P4 | 13:00 – 14:00 |
| P5 | 14:00 – 15:00 |

All students will be expected to virtually attend tutor time, there will be a brief quiz for students to complete and their tutor will be available to in the 'chat' to speak to students. We will also use this time to disseminate core information to students as required. For students in Year 12, learning resources will be provided for all timetabled lessons (P1 – 5), as well as work being set for completion during study periods, and teachers will be holding live lessons on Microsoft Teams during timetabled lessons in which students can interact to ask and answer questions. As such, it would be most beneficial for students to be accessing their learning at these times.

If students are not routinely engaging with their home learning, we will be contacting you via e-mail to inform you.

Support from teachers on the work set is available to students via Microsoft Teams within lesson time, or if the query is more generally about home learning they can e-mail their tutor. If you require any support as a parent/carer please contact your child's tutor at the following email address:

abrown@corbytechnicalschool.org .

There is a range of information available on our website to support [home learning](#). There are a variety of resources including:

- Year 12 Home Learning Video
- Accessing your work through Microsoft Teams
- Submitting an assignment on Microsoft Teams

Please review this area of the website for any further technical support.

If you have any queries regarding home learning, please contact your child's tutor.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'A Reynolds'.

Mrs A Reynolds
Principal