

20<sup>th</sup> September 2017

Dear Parent/Carer

**Year 7 Activity Week 8<sup>th</sup> – 12<sup>th</sup> October 2018**

Year 7 students are getting very excited about the activity week at the end of this term, we are pleased to inform you that the payment window is now open. Attached is the information on the activities students will complete during this week. Please complete the permission slip below, behaviour contract and return both to school by Friday 28<sup>th</sup> September 2018. Full payment must be made by Wednesday 3<sup>rd</sup> October via Wisepay.

| Monday  | Tuesday  | Wednesday  | Thursday   | Friday   |
|---|--|--|--|--|
| All students will take part in activities in school. Students are not required to wear school uniform, please wear comfortable clothes. | 7CA and 7CO will travel by bus to Rutland Water.   | 7CA and 7CO will spend the day in school and will take part in a MasterChef activity and a First Aid activity. | 7CA and 7CO will visit Corby International Pool and the Savoy cinema in Corby.                                 | All students will spend time in their form groups and will create a presentation and reflect on their week.  |
|   | 7TA and 7TE will visit Corby International Pool and the Savoy cinema in Corby.                                 | 7TA and 7TE will travel by bus to Rutland Water.   | 7TA and 7TE will spend the day in school and will take part in a MasterChef activity and a First Aid activity. | Parents will be invited to attend the presentation during a special assembly at 2.30pm. Students will leave school at the normal time and return for the disco in the evening. |
|   | 7ST and 7SW will spend the day in school and will take part in a MasterChef activity and a First Aid activity. | 7ST and 7SW will visit Corby International Pool and the Savoy cinema in Corby.                                 | 7ST and 7SW will travel by bus to Rutland Water.   | The disco is for all students in the evening from 6.00pm to 8.00pm. Students will be able to purchase refreshments. All students must be collected promptly at 8.00pm.         |

Students who do not take part in the week will be in lessons during the week and not able to take part in any activity. All activities will take place during the school day with the exception of the disco which will run from 6.00pm to 8.00pm on Friday 12<sup>th</sup> October. All students must be collected promptly at 8.00pm. Please complete all parts of the permission slip on the reverse of this letter and if you have any questions please contact Mr Rogers at [drogers@corbytechnicalschool.org](mailto:drogers@corbytechnicalschool.org).

Yours sincerely,



Mrs A Reynolds  
Principal

**Student will need the following for the Rutland Water Trip:**

Packed Lunch  
Change of Clothes  
Towel  
Old trainers  
Swimwear  
Carrier bag for wet clothing  
Warm Jumper  
Sun hat and sun cream if necessary

**Cinema and Swimming Trip:**

Students will require swimwear and a towel. Students may bring a small amount of money to spend at the cinema which they will be responsible for and will also require a packed lunch as the lunch period will be finished when they return.

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REPLY SLIP – ACTIVITY WEEK - Please complete and return to school by **Friday 28<sup>th</sup> September**

Student's Name: \_\_\_\_\_ Tutor Group: \_\_\_\_\_

- I give permission for my child to go to Rutland Water to take part in Kayaking / Stand Up Paddle Boarding/ Raft Building/Sailing
- I confirm my child is a  non swimmer  competent swimmer over 50 metres  swimmer 25 metres
- I have paid £50 through WISEPAY
- I will pay the £50 through WISEPAY to secure my child's place
- I will collect my child from school at 8pm on Friday 12<sup>th</sup> October.
- In the event of an emergency I give permission for CTS staff to seek medical treatment for my son / daughter.

Known allergies/medical conditions \_\_\_\_\_

Signed \_\_\_\_\_ (Parent/Carer) Print name \_\_\_\_\_

Emergency Contact details: Name: \_\_\_\_\_ Contact No. \_\_\_\_\_

## Off Site Activities Terms and Conditions

### General

Any student leaving Corby Technical School prior to the trip will not be permitted to travel and will forfeit all monies paid.

### Non-refundable deposits

All deposits are non-refundable.

### Non-refundable payments

Should a student withdraw from the trip or be unable to travel, you will be liable for monies paid to the Travel Company by Corby Technical School in accordance with the detailed payment schedule, unless covered by the insurance or there are students on the waiting list for the trip who are able to take the place. Deposits, in this case, are still non-refundable as Corby Technical School has to pay the administration charges for name changes to the Travel Company.

### Passport

All students travelling will require their own passport which must be valid **for at least 6 months after the date of travel**. A group passport will be available (for qualifying students) should you wish to use this instead. Please contact the school for further information.

### European Health Insurance Card (EHIC)

This trip requires students to have an EHIC, available free from any main Post Office, online or by phone.

### Health form and emergency contact details

It is a pre-requisite for every trip that students provide a completed and signed form containing details of any existing medical conditions plus details of any medication they are currently taking. Twenty-four hour emergency contact details for students must be provided to us prior to the trip.

### Conduct

The Principal reserves the right to remove any student from any trip in the event of a serious behavioural incident occurring prior to the date of travel. Any refund will be at the discretion of the Principal.

### Insurance

Health and travel insurance is included in the price of the trip. Full details can be made available on request.

### Force Majeure

Corby Technical School cannot accept liability, make any refunds or pay any compensation where circumstances amounting to 'force majeure' prevent travel. Circumstances amounting to 'force majeure' include any event which the tour company or Corby Technical School could not, even with all due care, foresee or forestall such as (by way of example not by way of limitation) war, threat of war, riot, civil unrest, industrial dispute, terrorist activity, natural or nuclear disaster, fire, acts of God, adverse weather conditions, and all similar events. The final decision concerning the safety and viability of any trip rests with the Principal, who will, where possible consult with parents beforehand.

### Payment schedule

Any default in payment, unless previously agreed with the Finance Office, will result in the place being withdrawn. You will be liable for monies paid to the Travel Company by Corby Technical School in accordance with the detailed payment schedule, unless there are students on the waiting list for the trip who are able to take the place. Deposits, in this case, are still non-refundable as Corby Technical School has to pay the administration charges for name changes to the Travel Company.

### No outstanding balance on student account

The Principal reserves the right to refuse a place to any student who has a substantial outstanding balance on their The Principal reserves the right to refuse a place to any student who has a substantial outstanding balance on their Wisepay account (this relates to any outstanding funds for school meals or previous trips), either on payment of the deposit or at any time thereafter. In addition, it is expected that all accounts will be settled in full no later than one month prior to departure.

## BEHAVIOUR CONTRACT

I understand that the rules of the trip are for comfort and safety of everyone. I understand the rules and in particular:

- **That I must behave sensible and considerably at all times**
- **That I must do as asked by a member of staff**
- **That I must follow all rules concerning my safety and that of others**
- **That smoking is not allowed at any time**
- **That drinking alcohol is not allowed at any time**

I agree to follow the rules throughout the trip.

**Signed by student**

**Date**

### PARENTS AND CARERS

I have read the rules for the trip and I/we will support Corby Technical School in taking any reasonable action to enforce the rules where necessary.

**Signed by  
parent/carer**

**Date**