

29<sup>th</sup> January 2021

Dear Parent/Carer,

**Re: Student Engagement Report**

Please find accompanying this letter a weekly Engagement Report for your child/children.

We are sending this report as a useful insight for you, providing information about how much work your child is completing each week. We understand that it is incredibly challenging for many of our families trying to manage the remote learning provision from home and are mindful that we don't want to add extra pressure on this situation for you. Nevertheless, we take our responsibility to provide a high-quality remote education for our students very seriously, and we believe that regular, clear communication between home and school is an essential part of this provision. We are constantly striving towards a situation in which all our students have what they need to be able to make good progress despite the challenging circumstances.

Students were informed at the beginning of the week that this information was being collected, and for some of them, the hard work and commitment they are putting in will be recognised in this report and can be celebrated both at home and by form tutors and teachers in school. However, as it is the first week that these reports have gone home, we do anticipate that for some children, the engagement levels we report this week will be relatively low, and, following this report, we are hopeful that they will find the motivation to increase their work rate in the subsequent weeks.

If this report has highlighted concerns about your child's engagement, we are here to support you. Some families will be contacted by their child's Form Tutor or Head of Year, to work together on strategies to increase engagement - and therefore progress - during the remote learning period.

If you have concerns about your child's report relating to several subjects and would like to contact the school, please email their form tutor. The email addresses can be found on our website [here](#).

You might find that your child is confused about why a concern statement has been given for a certain subject. In this case it would be worth asking them to check back through their assignment(s) in Teams for that subject, to ensure they have followed instructions carefully, and have fully submitted all tasks requested. Sometimes we find that students are in a rush to complete their work, and as a result, miss things out or forget to attach their work. If you still have a query about the statement given for a particular subject, please contact your child's class teacher. The list of teacher email addresses by subject can be found on our website [here](#).

I wrote to you last week to introduce some additions to our remote learning provision, and I hope that your child/children have found that these changes have enhanced their online lessons. Now that students have had a week to experience the new approach, I would like to offer you the opportunity to feed back on our remote learning offer. The staff at the school have worked tirelessly to put this together, and I am very proud of what we have accomplished so far as a school in a very short period. Where things are working well with remote learning, we would love to have the opportunity to share this with our staff team to celebrate what they have achieved. Equally, it is in our nature as a school to constantly strive to refine our approach, and your feedback is an essential part of informing this process.

Please click on the link [here](#) to complete our short survey. This should take no more than 10 minutes to complete, and information is collected anonymously. Thank you in advance to those of you who give up your time to help us by providing this feedback.

Thank you for your continued support. I wish you and your family all the best during this prolonged period of lockdown.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'A Reynolds', with a stylized, cursive script.

Mrs A Reynolds  
Principal