

7th December 2021

Re: Christmas Charity Showcase

Dear Parent/Carer,

I am pleased to inform you that your child has been asked to participate in our Charity Showcase on **Tuesday 14th December**. There will be two performances, the first between **3.45pm and 4.45pm**, and the second between **5.30pm and 6.30pm**.

We will also be running a rehearsal on **Monday 13th December between 3.00pm and 4.30pm**. It is crucial that everyone taking part is at that rehearsal, so that they know where to sit and what to do for the performances. Students will be registered for both the rehearsal and the shows on Edulink. They have already been added to the registers for this, so there is no need for them to sign up.

Students who are performing are to wear black trousers and shoes, and a plain black top (if they don't have a plain black top, their school PE shirt is fine). They may wear Christmas accessories (e.g. hats, head bands or tinsel) if they wish to. In order to allow time to warm-up and prepare students for the performance they will need to remain in school at the end of the day. Therefore, please provide a packed lunch if they wish to have some refreshments in the break between performances. The audience will be admitted 15 minutes before the start of each show.

In order to ensure Covid safety, there will be limited numbers of tickets. Audience members will be required to wear masks to this event unless medically exempt or under the age of 11. Each performer has been allocated two tickets for the audience. Therefore, to ensure everyone has the opportunity to attend, please only reserve two tickets for either the first or the second performance (not for both). Tickets are free of charge, but there will be a charity bucket collecting for Shelter on the door, so please bring cash with you if you would like to donate. We will be playing/singing well known Christmas tunes and showcasing some drama and dance performances, and it will be a great way to get you and your family into the Christmas spirit. If you would like to join us, **please reserve your ticket(s) on the Parents' Evening system**.

Please could you fill in the Microsoft form [here](#) to give permission for your child to stay for both the rehearsal on the Monday and the show on the Tuesday.

Thank you for your support of the Music, Drama and Dance departments within the school.

We are looking forward to celebrating the end of term with you!

Yours sincerely,



Miss A Jenkins
Assistant Principal